

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
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**Sht. No. 1750
February 5, 2013**

OFFICIAL MINUTES

Members Present: Roger Spell, Connie Hellwig, Carl Calarco, Steve Crowley
Lynn Eddy, Aimee Kilby, James Wiley

Members Absent: All Present

Staff Present: Mark Ward, Melissa Sawicki, Robert Miller, Connie Poulin, Joe Mahar

Staff Absent: None

Others Present: Jan Wiswall (E-Ville Times), John Thomas (The Villager),
Rich Place (Salamanca Press), William Murphy, Tim Bergan

Call to order of meeting

President Spell called the regular meeting of February 5, 2013 of the Ellicottville Central School Board of Education to order at 7:36 p.m. The pledge to the flag of the United States was recited.

Roll Call

All Present

Changes, Additions and Deletions to the Agenda

- 7a. Note from Cynthia DeFelice (visiting author)
- 12e. Moved by _____, seconded by _____, upon the recommendation of Mark J. Ward, Superintendent of Schools to approve the Senior Class (2013) trip to New York City May 2013.

Statements and questions from the audience

None

Approve Agenda

Moved by Kilby, seconded by Calarco, upon the recommendation of Mark J. Ward, Superintendent of Schools to approve the agenda for the February 5, 2013 Board of Education meeting with additions 7a and 12e.

**Yes - 7
No - 0
Carried**

Presentations & Reports

Senior Class Trip - William Murphy, Class of 2013 President, presented Board Members and Administrators with two options for the senior class (2013) trip to New York City in May. Will explained that there are 30 students who expressed interest in going on the trip and another 5 who are on the line. He stated that there are 48 students in the class. Will stated that the trip itinerary includes a 3 day trip and a 4 day trip with the price increasing \$100 for the additional day. Highlights of the trip include Times Square, Orpheum Theater (East Village), walking and bus tours of Manhattan, a Yankees baseball game, tour of the 911 Memorial, the Museum of Natural History and Rockefeller Plaza (Today Show). A meeting will be held on Thursday, February 7th for the class to vote on the 3 or 4 day trip. Superintendent Ward and Board Members expressed their support of the trip.

Communications, Commendations

-Note from Cynthia DeFelice (visiting author)

Informational Items

- Letter from the Ellicottville Memorial Library (Request \$500 increase for 2013/2014 budget)
- Capital Project Community Meeting - February 12, 2013, 7:00 pm, High School Library
- Capital Project Vote - March 19, 2013, 1-8 pm, Elementary Foyer

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Superintendent's Report

1. RFP's mailed out for External Audit.
2. Meeting today with SEI and Campus Construction (Roger, Carl, Supt. Ward) met with representatives and worked on details leading up to the vote (flyers, public meetings, public info). There will be a public meeting on Tuesday, February 12th and one on Wednesday, February 27th as well as the Public Hearing on Tuesday, March 12, 2013. There will be an artist's rendition on display as well as a scaled down model of the project. Letters were sent out to community organizations. Good response thus far. Great Valley Senior Citizens on February 13th, Ellicottville Chamber of Commerce on February 28th, and Great Valley Fire Department on March 4th.
3. Meeting with Utica Mutual (Insurance Carrier): Annual meeting today. Kevin Blendinger and Superintendent Ward met with representative to go over yearly review. Policy is with Weast Agency, Utica is the carrier). Company is happy with the few claims we have. Cost of policy for district is around \$60,000 for the year.
4. Sports Boosters is working on a proposal for banner in the gym which would highlight accomplishments of ECS sports teams. The banners will start with 1948. They will bring proposal to the board. The goal is to reveal next school year.
5. CTE Vo Tech Director Interviews. Paul Carmichael retired. Interviews on Monday. (Supt. Ward on interview committee).
6. Met with Chairs of BOCES committees last week. Expressed concern about them (BOCES) keep putting money into the \$12M fund. This is one of the reasons that ECS voted the BOCES budget down last year.
7. Meeting on February 6th with Chris Baker and the Cattaraugus County Emergency Services team to review safety procedures and plan.
8. Executive session needed for a personnel matter (business official).
9. 2013/14 Budget: Joe is going through the budget. Should have a rough draft to board members by the end of next week.
10. TRS rates going up to 16.25% contribution in 2013/14. 11.84% contribution rate in 2012/13.
11. Possible buildings and grounds committee meeting on Tuesday, February 12th before Capital Project Meeting.
12. Internal Audit (March 13th & 14th).
13. Banner Skirt on Basketball Table, looks great. Donated by Sports Boosters.

Consent Items:

Moved by Hellwig, seconded by Wiley, upon the recommendation of Mark J. Ward, Superintendent of Schools to adopt the following Consent Agenda items:

- That the board approve the minutes of the meeting of January 22, 2012
- Acknowledgment of Claims Auditor Report dated January 31, 2013
- January 2013 Monthly Claims Auditor Report

**Yes - 7
No - 0
Carried**

Committee Reports:

None

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New Business:

Moved by Eddy, seconded by Calarco, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of a resolution to publish the Legal Notice for the Capital Project Vote on March 19, 2013 and institute all other procedures required for conduct of the vote and election, as submitted.

That the District Clerk is hereby directed to arrange for the use of a voting machine for said District Capital Project Vote on March 19, 2013 and for the printing of ballot labels to be used in said machines, which ballot labels shall be printed in the form required by the rules of the use of voting machines and the submission of questions or propositions to be placed thereon, and each proposition to be submitted shall be so printed thereon in full with the words YES and NO so printed for each proposition that the lever in each voting machine for a YES vote, when voted will come down over the word YES and the lever in each voting machine for a NO vote will, when voted, come down over the word NO.

RECOMMENDED ACTION:

Motion by Eddy, seconded by Calarco, to approve the above resolution to publish the Legal Notice for the Capital Project Vote on March 19, 2013, and institute all other procedures required for conduct of the vote and election, as submitted.

**Yes - 7
No - 0
Carried**

Moved by Wiley, seconded by Kilby, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of a Roberta Seeley, Eileen Hostuttler, and Shirley Ditcher as election inspectors for the Capital Project Vote on Tuesday, March 19, 2013. Each of the inspectors shall be paid \$100 for their services.

**Yes - 7
No - 0
Carried**

Moved by Hellwig, seconded by Eddy, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve Richard Ehman as the Election Machine Technician for the March 19, 2013 Capital Project Vote. Mr. Ehman shall receive \$50 for his services.

**Yes - 7
No - 0
Carried**

Moved by Kilby, seconded by Wiley, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve Gerald Emborski as the Election Machine Custodian for the March 19, 2013 Capital Project Vote. Mr. Emborski shall receive \$50 for his services.

**Yes - 7
No - 0
Carried**

Moved by Crowley, seconded by Hellwig, upon the recommendation of Mark J. Ward, Superintendent of Schools, to approve the Class of 2013 Senior Trip to New York City, May 18-20, 2013 or May 18-21, 2013.

**Yes - 7
No - 0
Carried**

Old Business:

None

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Personnel:

Moved by Calarco, seconded by Kilby, upon the recommendation of Mark J. Ward, Superintendent of Schools, accept a letter of retirement from Ann Zerfas effective October 31, 2013.

**Yes - 7
No - 0
Carried**

Moved by Crowley, seconded by Wiley, upon the recommendation of Mark J. Ward, Superintendent of Schools, accept a letter of retirement from Debra Simpson effective June 30, 2013.

**Yes - 7
No - 0
Carried**

Moved by Eddy, seconded by Hellwig, upon the recommendation of Mark J. Ward, Superintendent of Schools, accept a letter of resignation from Jerold Hintz effective February 5, 2013.

**Yes - 7
No - 0
Carried**

Moved by Kilby, seconded by Hellwig, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of John Barry as a 1:1 aide in the elementary school for 5.5 hours per day, effective retroactive to February 4, 2013 at a rate of \$12.00 per hour (no benefits).

**Yes - 7
No - 0
Carried**

Principal's Reports

Connie Poulin (Elementary Principal/CSE-CPSE Chairperson):

1. NYSED Special Education anonymous questionnaires were handed out at CSE Meetings to parents. They were asked to fill out and return to in pre-addressed postage paid envelope. This was to fulfill Indicator #8 - Parental Involvement. Tina Barrett is a great ambassador for the district in helping and accommodating families. This year's indicator to be met is #11 Child Find Indicator.
2. Dime Carnival - March 1st
3. Report Cards sent home February 24th.
4. Eagle time - Kindergarten hosted - Perseverance.
5. Elementary Music All County Program (February 8th and 9th).
6. Core Team Meeting Minutes

Robert Miller (Middle School/High School Principal):

1. Winter Weekend - lower turnout than normal for dance. Basketball games canceled due to weather. Goal for next year to increase numbers. Student Council wants to host a St. Patrick's Day (fun) dance as well as a Father/Daughter Dance in May. Both are in the planning stages.
2. Regents Results (17 exams given).
3. Cheerleaders brought home a 1st place trophy from January 27th competition.
4. Quiz Bowl - Junior Team won a 2nd place trophy (Will Timkey, Max Paddock, Robert Spell and Victor Reiman).
5. E-Doctrina (work continues)
6. NHS - selection process has begun

Policies:

None

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Discussion Items:
None

Executive Session

Moved by Hellwig, seconded by Eddy, to enter into executive session at 8:45 p.m. to discuss one personnel item (business official).

**Yes - 7
No - 0
Carried**

Moved by Crowley, seconded by Wiley, to come out of executive session at 9:15 p.m. and return to the regular meeting.

**Yes - 7
No - 0
Carried**

Moved by Calarco, seconded by Eddy, to adjourn the regular meeting of February 5, 2013 at 9:16 p.m.

**Yes - 7
No - 0
Carried**

District Clerk

Deputy District Clerk